

# **PENSION BOARD MEETING MINUTES**

OCTOBER 22, 2013

1330HRS

**MEETING HELD IN THE OTTAWA POLICE DEPARTMENT CONFERENCE ROOM**

## **MEMBERS PRESENT:**

Robert Anderson – President  
Brenden Donahue – Secretary  
Joachim Brown – Board Member (Treasurer)

Robert Paglis – Edward Jones Financial  
Donald Harris – City of Ottawa Treasurer  
Matthew Devries – Ottawa Police Department

Greg Elliott – Board Member (Vice President) Absent  
Dan Ruhl – Board Member Absent

## **AGENDA:**

Meeting called to order by President Anderson at 1334hrs.

President Anderson offered the public an opportunity to speak to the board. No public comments received.

## **OLD BUSINESS:**

A motion to waive the reading of the minutes from the July 16, 2013 meeting was made by Brown, second by Anderson, with all members voting in favor.

## **NEW BUSINESS**

A financial presentation was delivered by Bob Paglis of Edward Jones (See attached portfolio). Paglis presented a fund analysis, which states our fund balance is up a little over 10.5% this year and it was up 12% last year. A discussion was held by board members pertaining to the approximately \$513,000 in cash available for investments. Paglis exited the meeting at 1402hrs.

President Anderson advised the board that he made payment to the Coalition for Qualified Plan Status for \$300.

President Anderson advised the board that the annual audit is completed and he provided a copy to the board (See file). After review, a motion to accept the audit was made by Brown, second by Donahue with all members voting in favor of accepting the audit.

A motion was made by Brown, second by Donahue, to have the minutes from the meeting reflect that the current funding rate of the Ottawa Police Pension Fund for calendar year 2012 is 72.48% up from 67.7% in 2010

President Anderson advised the board that the public pension fund survey from the US Census Bureau was forwarded to Auditor Lockas for completion. The report was completed and sent to the US Department of Commerce/Census Bureau.

President Anderson advised the board that Sgt. Randall Baxter came in and gave him a copy of a marriage certificate showing that Randall was married on December 16, 2009 to Maria Irene Delgado Hernandez in Will County. A copy of the marriage certificate was placed in his file.

President Anderson advised the board that Sgt. Randy Baxter gave Anderson a letter telling the Pension Board that he is planning to retire from the Ottawa Police Department on September 27, 2013. R. Baxter requested that his pension begin on September 28, 2013. A motion to accept R. Baxter's retirement request was made by Brown, second by Donahue with a roll call vote tendered as follows:

Brown – Yes  
Anderson – Yes  
Donahue – Yes

Anderson conferred with City Hall HR Manager Gayla Johnson and determined that Sgt. R. Baxter's hourly figure was \$45.311 an hour. Based upon that figure, Sgt. R. Baxter's annual salary is computed at \$94,246.88. Sgt Baxter's creditable service is figured at 20 years 11 days giving him a benefit of 50% or \$47,123.44 per year or \$3,926.95 per month. Sgt. R. Baxter's first check will be delivered in 30 days with a prorated amount for three days in September at \$392.70. R. Baxter requested that \$500 be taken out for Federal taxes and \$343.75 be withdrawn for City Health Insurance.

A motion to accept R. Baxter's retirement calculations as figured above was made by Brown, second by Donahue with a roll call vote tendered as follows:

Brown – Yes  
Donahue – Yes  
Anderson – Yes

\* Prior to Anderson's vote he informed the board that he is related to R. Baxter and after discussion

there were no objections by the board regarding Anderson being allowed to cast a vote on the matter.

President Anderson presented the board with a Financial report for the months of July, August and September (See attached). A motion to accept the financial report was made by Brown, second by Donahue with a roll call vote tendered as follows:

Brown— Yes  
Anderson – Yes  
Donahue – Yes

Board members discussed ways to invest the \$500,000 in cash available for investments. After discussion, a motion was made by Brown, second by Donahue to purchase US Government Agency Non Callable bonds in the amounts of \$100,000 each year (2019, 2021, 2022). A roll call vote was tendered as follows:

Brown – Yes  
Anderson – Yes  
Donahue – Yes

A motion was made by Brown, second by Anderson authorizing Anderson to contact Bob Paglis of Edward Jones to purchase an FDIC Insured \$200,000 CD with an expiration date of 2018. A roll call vote was tendered as follows:

Brown – Yes  
Anderson –Yes  
Donahue – Yes

Motion to adjourn the meeting by Brown, second by Donahue with all members in favor. Meeting adjourned by Anderson at 1451hrs.

**2014 Pension Board meeting schedule: January 14<sup>th</sup>, April 8<sup>th</sup>, July 15<sup>th</sup>, and October 14<sup>th</sup>, at 1:30PM at the Ottawa Police Department**

Respectfully submitted,

Brenden R. Donahue  
Police Pension Board Secretary